Awaken Westchester Church Children’s Ministry Director

Awaken Westchester Church in Ardsley, NY ([www.awakenwestchester.com](http://www.awakenwestchester.com)) is currently looking for a Children’s Director. We are prayerfully seeking a dynamic, well organized leader with a heart for reaching children and their families for Christ.

Above all else, any candidate must be a devoted follower of Jesus Christ with a visionary mind and a teacher’s heart. The ideal candidate will have an outgoing, friendly personality and a willingness to develop relationships with parents and family members of the children involved in the ministry. Being able to coordinate a vibrant and dedicated volunteer team is a necessity for this job. Training and mentoring are available for this position.

**Key Qualifications:**

- Exhibit a personal and growing relationship with God, a teachable spirit, and a healthy family life.
- Demonstrate a love for children and a passion for seeing people come to Christ and to grow in Him.
- Be a capable teacher with a biblical background, who is in agreement with the faith statements and vision of Awaken Westchester Church.
- Be a self-motivated leader, capable of casting and imparting vision for ministry, possessing relational skills with students, parents, and staff.
- The ideal candidate will have experience in strategic planning, event planning, screening.
- The Director will be responsible for recruiting and mobilizing volunteers and handling logistics.
- Ability to create annual ministry budgets, or the equivalent.
- Candidate must have a strong track record of being self-motivated, organized and successful with little supervision, yet able to work excellently with the Lead Pastor and other ministry peers and leaders.

**Purpose of Position:**

The purpose of this position is to lead children (and their families) to Christ by showing them the love of Christ, to help them grow in their faith, empower them to serve in the church and reach out into their community. This is to be achieved through the development and maintenance of the children’s programs and ministry.

**Responsible To:** The church leadership team
Key Job Duties:

- Enlist, train, and empower a team of ministry volunteers to teach and lead children’s programming. Ensure volunteers are properly screened and qualified.
- Set vision, strategy, and goals in children’s and family ministry.
- Select age appropriate programming curriculum
- Anticipate and plan for the needs of children for whole-church events. Develop and implement a strategy for reaching families in our community.
- Help parents in developing the spiritual life of their child.
- Provide information and updates to be posted on the church’s website and social media platforms.
- Maintain informational handouts to be provided to church members about the children’s ministry.
- Attend monthly Awaken leadership team meetings or events
- Demonstrate willingness to be a committed part of the Awaken church community
- Plan two to four kids social or service events per year

More Information:

- Hours Per Week: Part-time 5-10 Hours Per Week
- Pay Range: Commensurate with experience
- Ages of kids: 3 years old to 12 years old
- Location: Ardsley, NY
- Church Size: 25 – 50 Average Sunday Morning Attendance

Services Per Week:

- 10:00AM Sunday Church Service
  - be ready to receive children 9:45AM Children’s Program

Average Attendance (Kids):

- Sunday Morning: 5 – 10 kids

Vision Statement of Church:

Create followers of Jesus by welcoming others into God’s love, building communities of belonging, and loving our neighbors.

If interested, contact Dave Stradling: dave@awakenwestchester.com